

Looking for internship? Join **Miele Global Services**



MIELE INTERNSHIP

HR Intern

Your responsibilities:

- ✓ supporting recruitment processes - sourcing, screening and managing candidates in recruitment processes;
- ✓ supporting Employer Branding activities;
- ✓ helping in HR administration task;
- ✓ supporting Talent and Development activities;
- ✓ taking care of external image of the employer and ensuring brand consistency;
- ✓ taking part in development of MGS's organizational culture;
- ✓ performing other assigned duties from HR area.

Our requirements:

- ✓ willingness to develop in HR;
- ✓ willingness to work 20-40h per week;
- ✓ student/ graduate (preferably Psychology, Human Resources, Journalism, Social Communication, Administration, Management);
- ✓ communicative in English;
- ✓ good MS-Office skills;
- ✓ good communication skills;
- ✓ team player able to work in cross cultural team;
- ✓ strong work ethics;
- ✓ flexibility in adaptation to fast changing working environment;
- ✓ attention to detail and ability to deliver accurate results.

What we offer:

- ✓ 23 PLN/h on a 3 months' civil contract (July-September);
- ✓ Multisport card;
- ✓ attractive location;
- ✓ work based on work-life balance concept;
- ✓ friendly and supportive working atmosphere;
- ✓ opportunity to grow and develop in a team of professionals;
- ✓ possibility of being involved in local initiatives and social action projects.

APPLY HERE: www.pracuj.pl/praca/hr-intern-poznan.oferta.1001732960?sort=3&s=cd5adb4d

